

**2021**  
**ESSEX SANTA CLAUS PARADE**  
**SATURDAY, DECEMBER 11 2021**  
**START TIME: 6:30 P.M.**

*Submission Deadline is November 25, 2021*

**THEME: THE MUSIC OF CHRISTMAS**

**PARADE ENTRY FORM APPLICATION**

NAME OF ENTRY: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY/PROVINCE \_\_\_\_\_ POSTAL CODE \_\_\_\_\_

CONTACT PHONE: Day \_\_\_\_\_ Evening \_\_\_\_\_

**MUST PROVIDE a contact email:** \_\_\_\_\_

DESCRIPTIVE TITLE: \_\_\_\_\_

(e.g. float, performance troupe, other)

SOUND/MUSIC    \_\_\_ Yes    \_\_\_ No    Type Of Sound System \_\_\_\_\_

**FLOAT ENTRY FEE:**            \_\_\_ Commercial & Municipal            \$35.00

                                 \_\_\_ Community Clubs, Schools            \$25.00  
                                 & Non-Profits

I have read and understand this Entry Form and its Rules and Regulations. On behalf of the firm/ organization/individual above and all participants in the entry, I the undersigned, agree that neither the Windsor Parade Corporation, the Parade Committee nor any agent, employee or volunteer of either assumes any responsibility for any personal injury or property damage suffered in connection with the Parade howsoever caused (including negligence and excepting only willful misconduct) and agree to release and hold harmless such parties from any claims for such injury or damage. The WPC reserves the right to request to be named on a certificate of insurance as an additional insured from any entry.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Please PRINT Full Name

Email Completed Entry Form to: [mrssanta@mnsi.net](mailto:mrssanta@mnsi.net)  
Etransfer payments can be directed to mrssanta#mnsi.net

## **INFORMATION SHEET**

**NAME OF ENTRY:** \_\_\_\_\_

Describe how your entry relates to this year's parade theme (The Music of Christmas )

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**COMPLETE PHYSICAL DESCRIPTION OF YOUR ENTRY (Including Float Dimensions): MUST BE SPECIFIC IN SIZE AND NUMBER OF ENTRIES. ANY ADDITIONAL ENTIRES WILL NOT BE ALLOWED ENTRY ON PARADE DAY –Maximum size 30 metres**

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Please note that social distancing is required in staging and destaging areas.

# **RULES & REGULATIONS-Revised for COVID 19**

PLEASE READ CAREFULLY AND RETAIN FOR YOUR REFERENCE

## **GENERAL INFORMATION**

1. **NO ENTRY MAY DEPICT SANTA CLAUS AND/OR MRS. CLAUS OR SANTA'S FLOAT.**
2. NO ENTRY MAY DEPICT ANYTHING POLITICAL, CONTROVERSIAL OR OTHERWISE OFFENSIVE WITHIN THE SOLE DISCRETION OF THE WINDSOR PARADE CORPORATION.
3. **\*WE SUGGEST THAT ALL ENTRIES, COMMERCIAL & NON-COMMERCIAL, KEEP THEIR ADVERTISING TO A MINIMUM (EXAMPLE: A SMALL MAGNETIC SIGN) OR USE NO ADVERTISING AT ALL.**
4. **\*FOR AN ENTRY TO BE ACCEPTED INTO THIS YEAR'S AMHERSTBURG SANTA CLAUS PARADE: IT MUST CONFORM TO THE PARADE'S RULES AND REGULATIONS, IT MUST HAVE THEIR APPLICATION AND APPLICATION FEE SUBMITTED BEFORE THE DEADLINE DATE OF November 25 , 2021**
5. **ALL COVID 19 RULES AND REGULATIONS MUST BE ADHERED TO INCLUDING MAINTAINING 6 FEET SOCIAL DISTANCE, WEARING A MASK WHEN APPLICABLE, NOT ATTENDING THE EVENT IF YOU ARE SICK.-ANY ENTRY NOT ADHERING TO THESE RULES WILL BE ASKED TO LEAVE.**
6. **ENTRIES MUST BE ENTERTAINING TO A FAMILY AUDIENCE PRIMARILY MADE UP OF CHILDREN BETWEEN THE AGES OF TWO (2) AND ELEVEN (11)**
7. ALL ENTRIES THAT CONSTITUTE A FLOAT MUST INCLUDE AND BE FULLY DECORATED- WHICH MEANS:
  - A) **THE SANTA CLAUS PARADE COMMITTEE ASKS ALL ENTRIES TO GIVE CONSIDERABLE THOUGHT AND TIME TO THE CREATIVITY AND DESIGN OF THEIR FLOAT/ENTRY.**
  - B) ALL ENTRIES MUST BE RESPONSIBLE FOR ENSURING THAT THE DESIGN AND OPERATION OF THEIR FLOAT/ENTRY IS SAFE AND RELIABLE.
  - C) ALL VEHICLES MUST BE IN GOOD MECHANICAL CONDITION AND PROPERLY SERVICED PRIOR TO THE PARADE. SPECIAL ATTENTION MUST BE PAID TO COOLING AND EXHAUST SYSTEMS, BRAKES, STEERING AND TIRES
  - D) AUTOMOBILES ARE RESTRICTED TO A MODE OF TRANSPORTATION FOR INVITED GUESTS (EX.: GRAND MARSHALLS) AND ARE NOT ACCEPTABLE AS AN ENTRY.
  - E) **\*SUV'S, PICK-UP TRUCKS AND FLAT BED CABS ARE RESTRICTED TO BEING A TOWING UNIT ONLY, AND SHOULD BE DECORATED TO MATCH THE FLOAT/ENTRY THEY ARE TOWING.**
  - F) ANTIQUE VEHICLES MAY BE PERMITTED AS A MODE OF TRANSPORTATION FOR INVITED GUESTS BUT MAY NOT PULL A FLOAT OR ENTRY.

- G) ALL ENTRIES MUST RELATE TO THIS YEAR'S THEME AND BE GENEROUSLY LIT TO ACCOMMODATE FOR THE NIGHT TIME PARADE FORMAT.
- K) THERE WILL BE A 500 LIGHT MINIMUM PER FLOAT/ENTRY.

## **SAFETY INFORMATION**

- 8. **NO MATERIAL (INCLUDING CANDY) MAY BE THROWN FROM ANY ENTRY. ANY ENTRY CAUGHT THROWING CANDY OR OTHERWISE IN BREACH OF THIS RULE WILL BE REQUIRED TO EXIT THE PARADE IMMEDIATELY WITHOUT REFUND OF FEES OR OTHER RECOURSE.**
- 9. \*\*ANY ALCOHOL OR ILLEGAL DRUG CONSUMPTION OR POSSESSION IS FORBIDDEN BEFORE, DURING AND AFTER THE PARADE FESTIVITIES. ANY INDIVIDUALS THAT ARE CAUGHT WILL BE DISMISSED FROM THE PARADE IMMEDIATELY AND TURNED OVER TO THE PROPER AUTHORITIES.
- B) ALL ENTRIES FUEL TANKS SHOULD BE TOPPED OFF JUST PRIOR TO THE PARADE. ANY TYPE OF FUEL STORAGE RECEPTACLE WILL NOT BE ALLOWED ON ANY PARADE ENTRY.
- C) ALL MOTORIZED VEHICLES MUST CARRY A FIRE EXTINGUISHER THAT HAS BEEN APPROVED, CHARGED, SEALED AND TAGGED TO INDICATE LAST DATE OF SERVICE (WITHIN 180 DAYS OF THE PARADE DATE). THE EXTINGUISHER MUST BE ACCESSIBLE AND THE OPERATOR FAMILIAR WITH its OPERATION.

## **STAGING, PARADE ROUTE AND DE-STAGING**

- D) **\*IT IS RECOMMENDED BY POLICE SERVICES THAT NO RIDERS BE ON THEIR FLOAT OR ENTRY IN TRANSIT TO THE REGISTRATION-STAGING AREA.**
- E) **RIDERS WILL ONLY BE ALLOWED TO RIDE ON THEIR FLOAT/ENTRY FROM THE STAGING AREA, ALONG THE PARADE ROUTE TO THE DE-STAGING AREA. ALL PARTICIPANTS AND INDIVIDUALS SHALL NOT MOUNT OR DISMOUNT FROM FLOATS OR OTHER ENTRIES **ALONG THE PARADE ROUTE** (WITH THE EXCEPTION OF AN EMERGENCY SITUATION). DRIVERS AND OTHER PERSONS ON ALL ENTRIES MUST HAVE A MEANS OF **RAPID ESCAPE** IN AN EMERGENCY.**
- F) **\*ONCE AN ENTRY HAS REACHED THE DE-STAGING AREA (END OF THE PARADE) ALL RIDERS ON THAT ENTRY MUST GET OFF THEIR ENTRY IN THE DE-STAGING AREA. AN ENTRY WILL NOT BE ALLOWED TO LEAVE THE DE-STAGING AREA WITH ANY RIDERS STILL ON THE ENTRY. THE ONLY PEOPLE THAT SHOULD BE LEFT WITH THE ENTRY ARE THE DRIVER AND ONE OR TWO PASSENGERS.**
- G) **\*ALL FLOAT/ENTRY RIDERS SHOULD MAKE ARRANGEMENTS BEFOREHAND TO HAVE SOMEONE PICK THEM UP IN THE VICINITY OF THE DE-STAGING AREA. REMEMBER, THAT ONLY PARADE ENTRIES WILL BE ALLOWED IN THE DE-STAGING AREA SO YOU HAVE TO MEET YOUR RIDE OUTSIDE THE DE-STAGING AREA.**

## **PARADE MARSHALL INFORMATION**

14. ALL INSTRUCTIONS OF THE PARADE MARSHALLS AND its OFFICIALS MUST BE OBEYED.  
FAILURE TO DO SO MAY RESULT IN REMOVAL FROM THE PARADE AND MAY JEOPARDIZE PARTICIPATION IN FUTURE SANTA CLAUS PARADES.
15. **PARADE MARSHALLS AND OFFICIALS RESERVE THE RIGHT TO REMOVE ANY ENTRY, AT ANY TIME, WHETHER AS A RESULT OF CONCERNS FOR SAFETY, INTERFERENCE WITH THE PARADE'S PROGRESS OR DOES NOT MEET ALL OF THE REQUIREMENTS REFERENCED ABOVE.**

## **ENTRY FORM, FEE AND DEADLINE INFORMATION**

16. THE ENTRY FORM MUST BE FULLY COMPLETED AND THE APPROPRIATE ENTRY FEE MUST ACCOMPANY THE ENTRY FORM AND BE RECEIVED BY THE PARADE OFFICE ON OR BEFORE DEADLINE DATE OF NOVEMBER 25 2021
17. ENTRY FEES MAY ONLY BE PAID BY CHEQUE OR PREFERABLY ETRANSFER PRIOR TO THE PARADE

THE WINDSOR PARADE CORPORATION REQUESTS TO BE NAMED ON A CERTIFICATE OF INSURANCE AS AN ADDITIONAL INSURED AS A REQUIREMENT OF ENTRY INTO THE PARADE FOR ALL EQUINE UNITS

THE WINDSOR PARADE CORPORATION THANKS YOU FOR YOUR PARTICIPATION